

AQAR of IQAC

(Year: 2017-18)

For NAAC Accreditation (3rd Cycle)

of

C. M. SCIENCE COLLEGE, DARBHANGA

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



Submitted by

C. M. SCIENCE COLLEGE

DARBHANGA-846004

(A Constituent Unit of L. N. Mithila University, Darbhanga)

Online submitted to NAAC on 22.12.2018

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2017-18

I. Details of the Institution

1.1 Name of the Institution

C. M. Science College

1.2 Address Line 1

Darbhanga

Address Line 2

Darbhanga

City/Town

Darbhanga

State

Bihar

Pin Code

846004

Institution e-mail address

Principal@cmsc.ac.in

Contact Nos.

06272-222051

Name of the Head of the Institution:

Dr. Prem Kumar Prasad

Tel. No. with STD Code:

06272-222051

Mobile:

0-9471009144

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.59	2010	03.09.2015
2	2 nd Cycle	A	3.01	2016	04.11.2021
3	3 rd Cycle	-----	-----	-----	-----
4	4 th Cycle	-----	-----	-----	-----

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2016-17 submitted to NAAC on 25.10.2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.11 Name of the Affiliating University (for the Colleges)

L.N. Mithila University,
Darbhanga (BIHAR)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Activity enhanced by the departments, so far scientific teaching methods.
- Improvement of Laboratories by using the latest technology.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To establish digital teaching method in the departments.	• Target achieved
• To organise minimum three mural lectures from each and every departments at Institutional level.	• Target achieved
• To organise Cleanliness and Plantation Drive programme by NSS and NCC units of the College.	• Target achieved

* Academic Calendar of the year: 2017-18 attached as Annexure-I.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	05	00	00	00
UG	06	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	11	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	00
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi were framed by the University however in the Undergraduate syllabi revision/ update, College Faculty actively participated as subject experts. Experts from various departments were selected by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	33	04	18	08	03

2.2 No. of permanent faculty with Ph.D.	31
---	----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	21	0	16	0	2	0	0	0	39

2.4 No. of Guest and Visiting faculty and Temporary faculty	10	00	00
---	----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	06	08
Presented papers	00	06	03
Resource Persons	02	00	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- In UG and PG Internal assessment examination including seminar, quiz conducted with subject concern, attendance carrying 30 marks were conducted and students were evaluated. The marks obtained were sent to the University.
- Conducting Student's Seminar regularly for UG and PG students. Mentor system has been adopted in a regular manner.
- Internal Exams were regularly taken in UG and PG classes for their assessment.
- Mentor system is in practice in regular manner.
- Seminars, Conferences and Workshop are regularly organise among students of every department
- Quiz Competition with subject concern

2.7 Total No. of actual teaching days during this academic year 229

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- As the College is a constituent unit of L. N. Mithila University, Darbhanga examinations were conducted as per the directives of BOS in the respective programmes.
- Assessed answer paper, shown to the student on demand.
- Initiated Bar Coding and Double valuation system.
- Online Multiple Choice Questions.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04 --- ----

2.10 Average percentage of attendance of students 79%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. (Hons.)	1846	12	67	18	00	03
Industrial Chemistry Hons. (Vocational)	25	00	80	18	00	02
P. G.	238	02	70	28	00	00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC plays crucial role in the development of teaching and learning processes. In this context, IQAC has taken the following efforts for students and teachers.

For faculty:

- Encourage and help faculty to use modern techniques of teaching using ICT.
- Motivate teachers to follow academic calendar/ teaching days as prescribed by the University.
- Carried out evaluation of the faculties from respective students with the help of questionnaire.

For students:

- Encouraged the students for regular attending of classes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	01
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	01
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	05
Others (Extra mural lecture)	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	51	11	---	05
Technical Staff	13	27	---	---
Re-designated Demonstrator	07	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To inculcate the climate of research, College has constituted a research committee. The main objective of this committee is to encourage and help the faculty and the students to undertake the research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	00	00	00
Outlay in Rs. Lakhs	02 Lakh	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	06	00
Non-Peer Review Journals	00	02	00
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	00	00
Minor Projects	2015-17	UGC	02 Lakh	1.5 Lakh
Interdisciplinary Projects	----	----	00	00
Industry sponsored	----	----	00	00
Projects sponsored by the University/ College	----	----	00	00
Students research projects <i>(other than compulsory by the University)</i>	----	----	00	00
Any other(Specify)	----	----	00	00
Total	----	----	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	00	02	03	01	05
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	--	--	--	01	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

10

13

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 66 State level 02
National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 40 State level 30
National level 37 International level 00

3.23 No. of Awards won in NSS:

University level 11 State level 00
National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 05 State level 17
National level 01 International level 00

3.25 No. of Extension activities organized

University forum	03	College forum	05		
NCC	05	NSS	03	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation Drive
- Swachchhata Abhiyan
- Anti-Dowry Campaign
- Blood donation Camp
- Environmental Awareness Programme
- Traffic Awareness Programme
- Digital India Campaign
- Anti-liquor Campaign
- Anti-Plastic Campaign

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 Acres	-	-	10 Acres
Class rooms	33	01	RUSA	34
Laboratories	20	01	Internal Resource	21
Seminar Halls	05	00	----	05
Examination Building	-----	Double stories	State Govt.	Double stories
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	-----	-----	-----	-----
Value of the equipment purchased during the year (Rs. in Lakhs)	314.7 Lakh	Rs3.56 Lakh	UGC & Internal Resource	Rs. 318.2 Lakh
Others		Laboratory Renovation	RUSA	15.96 Lakh
		Laboratory Renovation	Internal Resource	0.43 Lakh
		Renovation of Einstein Hostel	RUSA	4.30 Lakh
		Books & Journals	RUSA	0.063 Lakh

4.2 Computerization of administration and library

Central Library, the heart of the College, is fully equipped with modern facilities to cater the needs of students, faculties and the members of the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36638	1168960/-	258	MLC Fund	36896	
Reference Books	1190	119600/-	-----	-----	1190	119600
e-Books	-----	-----	-----	-----	-----	-----
Journals	541	101125/-	161	-----	702	-----
e-Journals	-----	-----	-----	-----	-----	-----
Digital Database	-----	-----	-----	-----	-----	-----
CD & Video	-----	-----	-----	-----	-----	-----
Others (Industrial Chemistry)	25	12000	-----	-----	25	12000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	38	02	18	02	00	16	08	
Added	00	00	Wi-Fi Campus	00	01	03	00	
Total	38	02	18	02	01	19	08	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The computer with Wi-Fi connectivity is made available to departments.
- Many teachers deliver their lecture using power point presentations.
- The entire office work is executed using the computer.
- Computer facility with Wi-Fi connectivity is made available to the College students.
- The Seminar Hall is well equipped with interactive board, LCD projector and all the accessories required for various kinds of presentation.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.09254 Lakh
ii) Campus Infrastructure and facilities	0.19743 Lakh
iii) Equipments	0.09000 Lakh
iv) Others	24.85 Lakh
Total :	25.23 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The efforts taken by the IQAC for enhancing the Student Support Services are as follows:

- Mentor system was strengthened to get feedback from students.
- Receiving the feedback from the students on the utility of support services.
- IQAC was advising various scholarship to students by College, University and various other agencies and was very much effective too.

5.2 Efforts made by the institution for tracking the progression

The attempts made by the institution for tracking the progression of the students are:

- Regular Test Exams, Internal Seminars were activated.
- Exam result, Internal result was discussed with students
- Arranged placement interviews.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1846	238	07	25

(b) No. of students outside the state

03

(c) No. of international students

00

Men	No	%	Women	No	%
	1333	63		783	37

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
914	239	00	889	00	2042	923	241	00	951	01	2116

Demand ratio -100

Dropout % -2.14%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The placement cell provides guidance to the students by arranging the lectures of the faculties in the College on different aspect like,

- Competitive examinations,
- Books available in the library
- Avenues of employment
- Interview techniques and Career based counselling

No. of students beneficiaries

229

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	---	Others	27

5.6 Details of student counselling and career guidance

A career guidance cell is functional in the College.

No. of students benefitted

47

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	97	17	37

5.8 Details of gender sensitization programmes

For the empowerment of girl students the Women Empowerment Cell organised the following programme,

Conducted Awareness Programme for Women Empowerment.

Seminars & Lectures are organised on regular basis.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	13	1,09,000/-
Financial support from other sources	03	36,000/-
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Purified Cold Water Facility provided.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

To create an advanced centre of learning of national repute where knowledge and excellence shall be relentlessly pursued, unfettered by the barriers of region, language and religion.

MISSION OF THE COLLEGE:

- Imparting quality education as well as skills for solving real life problems
- Cultivating the habit of continual learning
- Encouraging and supporting creative abilities and research temperament
- Instilling the importance of ethics, morality and healthy practices in real life
- Creating leadership qualities with futuristic vision
- Inculcating a global perspective

6.2 Does the Institution has a management Information System

Yes, the College uses ICT as a important tool in all administrative matters. The accounting process is partially computerized. Student Admission Register is also maintained by using ICT techniques.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum has been re-designed and updated keeping in view the recent trends.

6.3.2 Teaching and Learning

Submitting and following teaching plans.

- Using advanced method for teaching
- Conducting Unit tests, group discussions and home assignments etc.
- Conducting preliminary examinations with innovative known and unknown options.
- Exposing students for outdoor learning through educational trips, excursions, camps etc.
- Motivating students for research activities

6.3.3 Examination and Evaluation

Unit tests are conducted after the completion of unit-extra lectures are conducted by the faculties to complete the syllabus.

6.3.4 Research and Development

- Establishing research committee for inculcating research atmosphere.
- Motivating teachers to take research projects.
- Planning to publish research journal of the College.
- Supporting teachers with study leaves, Special casual leave for attending Seminar/ Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Keeping in view the importance of ICT, Library is gradually automated and all books are bar-coded.

Make internet friendly WI-Fi Campus

6.3.6 Human Resource Management

- Students are involved in a variety of activities like, NSS, NCC, Social and Cultural activities etc.
- NCC & NSS Programme Coordinators are coordinated for this purpose for such activities
- Parents through parent meetings
- Alumni are encouraged to take interest in the welfare of the College.
- Council members through thrice in a month meetings
- Non-teaching staff through computer literacy
- Teaching staff through refresher courses, workshops etc.
- Refresher/Oriented classes are made popular among them.

6.3.7 Faculty and Staff recruitment

The matter relates to the University.

6.3.8 Industry Interaction / Collaboration

Industry interaction is promoted with collaboration.
Important Industry partners are;

1. Tirhut Dugdh Utpadak Sahkari Sangh Ltd., Muzaffarpur
2. Darbhanga Medical College & Hospital, Darbhanga
3. Computer Society of India (CIA), Patna Chapter
4. A. K. Info, Patna

6.3.9 Admission of Students

Based on merit adopting reservation as per State Govt. norms. Merit List of Students for admission is being prepared with the help of ICT.

6.4 Welfare schemes for teaching staff, non-teaching staff and students.

To maintain the healthy atmosphere in the College following facilities are made available for the teaching staff, non-teaching staff and the students.

Teaching and non-teaching	a. Advance payment against the salary ✓ b. Assistance to avail loan ✓ c. Medical facility in the Campus ✓ d. Uniforms and other safety gadgets ✓ e. Festival Advance two times in a Year ✓
Students	a. Financial aid through Student Welfare Scheme ✓ b. Endowments from stakeholders ✓

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	University	Yes	College
Administrative	No	University	Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester system has been introduced at Postgraduate level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The matter relates to the University.

6.11 Activities and support from the Alumni Association

The past students of the College working different fields in the society are members of College alumni association.
They contribute through different methods like sponsoring scholarship to the meritorious students etc.

6.12 Activities and support from the Parent – Teacher Association

The Parent –Teacher association helps the College by adopting following method:

- Improvement in attendance of the students
- Discipline in the campus
- Dress code
- Co-curricular and extra-curricular activities.

6.13 Development programmes for support staff

The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation following activities have been introduced,

- Time bound allotted duties.
- Winter & Summer dresses are provided by the institution.
- Advance payment in emergency.
- Annual meeting of staff to know their grievances if any by the Head of the Institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College is located in thickly populated area. Nevertheless, the College promotes campus development through planting a variety of trees and ornamentals. They add beauty to the campus. The waste water from the laboratories is passed into the soak pits.
- Polythene & smoking free College campus
- To make campus eco-friendly popular lectures are organised so that students are taking interest to make it possible.
- NCC cadets & NSS volunteers are trained and their regular programmes regarding cleanliness and plantation etc. are held in the campus to make it clean and green.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Evaluation of teachers by feedback from students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Updatons of the College website as a tool of ICT : Tender notices and all student related activities are regularly uploaded on College website.

To activate placement : Placement Drive organized

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Internal assessment of the students conducted at regular interval.
- Reading habit promoted among the students.

**Details Provided as annexure (ii)*

7.4 Contribution to environmental awareness / protection

- Use of eco-friendly carry bags made mandatory within the College campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

All important aspects already covered.

8. Plans of institution for next year

- To establish Academic Enhancement Programme.
- To establish ASPIRE Programme.
- To publish News Bulletin.

Dr. Ajoy Mishra

Dr. Prem Kumar Prasad

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Academic & Examination Calendar : 2017-18

UG Semester I/ III/ V

Sl. No.	UG Programme	July-December 2017 131 Working Days
1.	Online Application/ Registration for Admission	20 th May – 07 th June
2.	Selection List (University Website/ Notice Board)	10 th June
3.	Admission/ Registration University	11 th June - 05 th July
4.	Class begin	08 th July
5.	First CIA	26 th August - 03 rd September
6.	Class resume	05 th September
7.	Second CIA	17 th October - 22 nd October
8.	Class resume	24 th October
9.	Preparatory Leave and University Practical Examination	15 th November - 23 rd November
10.	End Semester University Theory Examination	28 th November - 23 rd December
11.	Xmas Vacation	24 th December-31 st December

UG Semester II/ IV/ VI

Sl. No.	UG Programme	July-December 2018
1.	Class begin	04 th January
2.	First CIA	20 th February -25 th February
3.	Class resume	27 th February
4.	Second CIA	03 rd April -08 th April
5.	Class resume	10 th April
6.	Preparatory Leave and University Practical Examination	24 th April -29 th April
7.	End Semester University Theory Examination	02 nd May - 30 th May
8.	Summer Vacation	01 st June -30 th June

Academic & Examination Calendar : 2017-18

PG Semester I/ III

Sl. No.	PG Programme	July-December 2017
1.	Entrance Test	25 th July– For Science & Commerce 26 th July - For Hum. & Social Science
2.	Selection List (University Website/ Notice Board)	28 th July– For Science & Commerce 29 th July - For Hum. & Social Science
3.	Admission	30 th July - 13 th August
4.	Class begin	16 th August
5.	First CIA	19 th September - 24 th September
6.	Class resume	26 th September
7.	Second CIA	09 th November - 12 th November
8.	Class resume	15 th November
9.	Preparatory Leave and University Practical Examination	25 th November - 30 th November
10.	End Semester University Theory Examination	05 th December - 23 rd December
11.	Xmas Vacation	24 th December - 31 st December

PG Semester II/ IV

Sl. No.	PG Programme	July-December 2018
1.	Class begin	04 th January
2.	First CIA	20 th February -25 th February
3.	Class resume	27 th February
4.	Second CIA	03 rd April -08 th April
5.	Class resume	10 th April
6.	Preparatory Leave and University Practical Examination	24 th April -29 th April
7.	End Semester University Theory Examination	02 nd May - 30 th May
8.	Summer Vacation	01 st June -30 th June

Presentation of Best Practices

1. Title of Practice:

- Internal assessment of the students conducted at regular interval.
- Reading habit promoted among the students.

2. Goal:

To make students more knowledgeable and more assessed by them self. Principle was simple to follow students to go for test just after chapter taught. Once one chapter is over by one teacher in classroom, they were subjected to test.

The goal is to make students very much in that subject being taught by that teacher in that chapter.

Design of the test is kept students level in mind. The students happened to be interested in assessment as they had just being taught as the teacher.

3. The Context:

The feature of this made to make science teaching more easy and understandable to students.

Students are suggested to keep all the texted questions with them, chapter wise. This make students to be in contact of Teachers. Teachers make extra effort to make students more and more able to understand.

4. The Practice:

The practice to assess students is implemented by the teachers with the HOD and other senior teachers of the department.

It is implemented in science College as students are not rarely tutorial classes. Tutorial classes are needed in science students, if they don't understand any related topic of the subject. Classroom test help them to understand well and test result given by teacher help them to understand properly.

However this practice in constrained to consume time. Academic day is very important in the session of students. Test series, though consume time but is vey much helpful to students.

5. Evidence of Success:

The target is fixed by students by the help of Teachers, first and then they are cared best by teachers to make them to succeed.

Target is given by teachers to individual students. Teachers students relation is always good to students to learn and teacher to teach.

6. Problems Encountered and Resources Required:

Always good work has some problems to start. We are very much concerned about the students to much to be encountered to face.

7. Notes (Optional):

Reading habit promoted among students.

Our College has good library. Students are benefitted by the library as

i) Going to the library for studying there.

ii) The take books from the library and keep them for some days.

Thus library is very much concerned by College. Books are being added to the library on priority basis.

8. Contact Details:

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
